



## Technical Review Board MINUTES

### DATE

Wednesday, March 21, 2018

The regular meeting of the Technical Review Board, held at the City of Merced, 3<sup>rd</sup> Floor Conference Room, 678 W. 18<sup>th</sup> Street, Merced, CA was called to order by Chair Doug Dunford at 12:08 p.m.

### **MEMBERS PRESENT**

Dana Hertfelder, Deputy Director of Public Works of Merced County for Jim Brown  
Doug Dunford, City Manager of Gustine, Chair  
Stephanie Dietz, Assistant City Manager of Merced for Steve Carrigan  
Alex Terrazas, City Manager of Los Banos

### **MEMBERS ABSENT**

Art de Werk, City Manager of Atwater  
Darrell Fonseca, City Manager of Dos Palos  
Jose Antonio Ramirez, City Manager of Livingston

### **OTHERS PRESENT**

Steven Martinez, Transportation Planner, Caltrans  
Stephan Qualls, League of California Cities  
Kendall Flint, RGS

### **STAFF PRESENT**

Nav Bagri, Finance Director  
Blake Dunford, Assistant Planner  
Matt Fell, Senior Planner  
Eva Garibay, Public Program Specialist II  
Jennifer Halpin, Diversion Program Manager  
Dariana Lua, Assistant Transit Manager  
Kristina Meraz, Human Resources and Risk Manager  
Ty Phimmasone, Associate Planner  
Patrick Pittenger, Executive Director  
Artis Smith, Transit Director  
Brooks Stayer, Regional Waste Authority Director  
Marty Yerrick, Operations Manager

**1. Introductions**

So noted.

**2. Public Comment**

No public comments were received.

**3. Minutes of the February 14, 2018 Technical Review Board meeting**

Stephanie Dietz moved to approve the minutes of the February 14, 2018, Technical Review Board meeting.

Seconded by Alex Terrazas.

**MOTION CARRIED UNANIMOUSLY.**

**4. Minutes of the February 15, 2018, meeting of the Regional Waste Management Authority, Transit Joint Powers Authority and the Merced County Association of Governments Governing Board meeting**

So noted.

**MERCED COUNTY ASSOCIATION OF GOVERNMENTS**

**5. Information/Discussion Only**

- a. MCAG Newsletter – March 2018
- b. Valley Voice Brochure
- c. Sustainable Transportation Planning Grants Letter of Support for Los Banos - State Route 152
- d. Sustainable Transportation Planning Grants Letter of Support for Los Banos - Pioneer Road
- e. Sustainable Transportation Planning Grants Letter of Support for Kern Council of Governments
- f. State Clearing house Notice of Preparation

So noted.

**6. Transportation Planning Update**

So noted.

**7. Measure V Implementation Update**

Kendall Flint gave a Measure V update.

**8. Measure V Maintenance of Effort Requirements and Documentation**

Kendall Flint gave an overview of the Measure V - Maintenance of Effort Requirements and Documentation. Stephanie Dietz requested that jurisdictions be allowed to use adjustment options the State Controller's Office (SCO) allows them to use for SB 1 funding. Kendall advised her that would be ok this year as long as documentation is provided to justify the exception.

**9. Measure V Citizens Oversight Committee Appointment**

Alex Terrazas moved to recommend the appointment of Katherine Schell Rodriguez to the Measure V Citizens Oversight Committee as the representative for the City of Livingston.  
Seconded by Stephanie Dietz.

**MOTION CARRIED UNANIMOUSLY.**

**10. MCAG Approval of State Transit Assistance FY 2017/18 Quarter 2 Allocation Distribution to the Transit Joint Powers Authority for Merced County and the Yosemite Area Regional Transportation System**

Alex Terrazas moved to recommend the MCAG Governing Board approve the STA FY 2017/18 Quarter 2 claim forms and distribute funds to the TJPA and to YARTS.

Seconded by Stephanie Dietz.

**MOTION CARRIED UNANIMOUSLY.**

**11. RTP Amendment 2 and FTIP Amendment No. 12 – Campus Parkway and Hilmar Pedestrian Improvements**

Stephanie Dietz moved to recommend MCAG Governing Board adopt 2014 RTP Amendment 2, 2017 FTIP Formal Amendment No. 12, and the corresponding 2018 Conformity Analysis.

Seconded by Dana Hertfelder.

**MOTION CARRIED UNANIMOUSLY.**

**12. Overview of 2019 Federal Transportation Improvement Program (FTIP)**

Ty Phimmason gave an update on the 2019 Federal Transportation Improvement Program.

**13. Memorandum of Understanding (MOU) between Merced County Association of Governments (MCAG) and the Stanislaus Council of Governments (STANCOG) to allocate in the Federal Transit Administration Section 5307 Funds**

Stephanie Dietz moved to recommend the MCAG Governing Board approve the new Memorandum of Understanding.

Seconded by Alex Terrazas.

**MOTION CARRIED UNANIMOUSLY.**

**14. 2018 One Voice Priority Issue Areas and Key Messages**

Stephanie Dietz moved to recommend the MCAG Governing Board approve the 2018 One Voice priority areas and key messages.

Seconded by Dana Hertfelder.

**MOTION CARRIED UNANIMOUSLY.**

**15. Regional Transportation Impact Fee (RTIF) Options**

Patrick Pittenger gave an update on the Regional Transportation Impact Fee options.

**16. Proposition 69, Related to SB 1 Transportation Revenue**

Alex Terrazas moved to recommend the MCAG Governing Board adopt Resolution No. 2018/03-22-02 to support Proposition 69.

Seconded by Dana Hertfelder.

**MOTION CARRIED UNANIMOUSLY.**

**17. Performance-Based Planning Memorandum of Understanding Addendum**

Stephanie Dietz moved to recommend the MCAG Governing Board approve the Memorandum of Understanding Addendum.

Seconded by Dana Hertfelder.

**MOTION CARRIED UNANIMOUSLY.**

**18. MCAG Financial Report for July 2017 - December 2017**

Nav Bagri gave an update on the MCAG financials.

**TRANSIT JOINT POWERS AUTHORITY FOR MERCED COUNTY**

**19. Oral Report - Transit Joint Powers Authority for Merced County Monthly Update**

Artis Smith gave the Transit Joint Powers Authority for Merced County monthly update.

**20. State Transit Assistance FY 2017/2018 Claim for Quarter 2 Allocation**

Alex Terrazas moved to recommend the Transit Joint Powers Authority for Merced County submit the STA FY 2017/18 Quarter 2 claim form in the amount of \$442,754 to MCAG.

Seconded by Stephanie Dietz

**MOTION CARRIED UNANIMOUSLY.**

**21. Planning and Scheduling Software - Extended Contract**

Stephanie Dietz moved to recommend the Transit Joint Powers Authority for Merced County authorize the Executive Director to enter into a sole source agreement with Remix for one year with an option to extend up to 12 months in an amount not to exceed \$45,000.

Seconded by Dana Hertfelder.

**MOTION CARRIED UNANIMOUSLY.**

**22. Low Carbon Transit Operations Program Allocation Request**

Stephanie Dietz moved to recommend the Transit Joint Powers Authority for Merced County:

a. Adopt Resolution No. 2018/03-22-04 authorizing Patrick Pittenger, Executive Director to execute the Low Carbon Transit Operations Program documents including the Certifications and Assurances; and

b. Approve the appointment of Patrick Pittenger, Executive Director as the authorized agent.

Seconded by Alex Terrazas.

**MOTION CARRIED UNANIMOUSLY.**

**23. Transit Joint Powers Authority for Merced County Financial Report for July 2017 - December 2017**

Nav Bagri gave an update on the Transit Joint Powers Authority for Merced County financials.

**MERCED COUNTY REGIONAL WASTE MANAGEMENT AUTHORITY**

**24. Merced County Regional Waste Management Authority Monthly Update**

Brooks Stayer gave the Merced County Regional Waste Management Authority monthly update.

**25. Capital Project 80038 BW Cell 2B Construction Budget Amendment**

Stephanie Dietz moved to recommend the Merced County Regional Waste Management Authority authorize additional capital project funds allocation of \$3,700,000 to Project 80038, BW Cell 2B Construction.

Seconded by Dana Hertfelder.

**MOTION CARRIED UNANIMOUSLY.**

**26. Billy Wright Landfill Expansion - Authorization to Award Construction Contract**

Dana Hertfelder moved to recommend the Merced County Regional Waste Management Authority authorize the Executive Director to enter into a contract for the Phase 2B Liner Expansion project at Billy Wright Landfill with Woods Bros., Inc. for \$5,141,795 and authorize change orders up to 15% of the original contract amount to be executed by the Executive Director contingent upon legal counsel review of the agency's authority to act on the 15% change order authorization.

Seconded by Stephanie Dietz

**MOTION CARRIED UNANIMOUSLY.**

**27. Memorandum of Understanding (MOU) with the University of California, Merced (UCM)**

Stephanie Dietz moved to recommend the Merced County Regional Waste Management Authority authorize the Executive Director to execute the attached Memorandum of Understanding with the University of California, Merced for the sale of gas/electricity.

Seconded by Dana Hertfelder.

**MOTION CARRIED UNANIMOUSLY.**

**28. Merced County Regional Waste Management Authority Financial Report for July 2017 - December 2017**

Nav Bagri gave an update on the Merced County Regional Waste Management Authority financials.

**OTHER REPORTS**

**29. Caltrans Report**

Steven Martinez gave the Caltrans report.

**30. Oral Report - League of California Cities Update**

Stephen Qualls gave the League of California Cities update.

**31. Oral Report - Jurisdictions**

So noted.

**THERE BEING NO FURTHER BUSINESS, THE MEETING WAS ADJOURNED AT 1:55 p.m.**