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## Technical Review Board MINUTES

### DATE

Wednesday, April 13, 2022

The regular meeting of the Technical Review Board was held on Wednesday, April 13, 2022, in-person at the Los Banos Community Center, Half Room, 654 7<sup>th</sup> Street, Los Banos, CA and was called to order by Executive Director Stacie Guzman at 8:38 a.m. with newly elected Chair Raul Lomeli Mendez presiding over the remainder of the meeting.

### **MEMBERS PRESENT**

Raul Lomeli Mendez, Chief Executive Officer of County of Merced, Chair  
Stephanie Dietz, City Manager of Merced  
Doug Dunford, City Manager of Gustine  
Dewayne Jones, City Manager of Dos Palos  
Josh Pinheiro, City Manager of Los Banos  
Lori Waterman, City Manager of Atwater  
Vanessa Portillo, City Manager of Livingston

### **MEMBERS ABSENT**

None

### **OTHERS PRESENT**

Marci Barrera, Merced County  
Stephen Qualls, League of California Cities

### **STAFF PRESENT**

Nav Bagri, Deputy Executive Director  
Christine Chavez, Transit Manager  
Stacie Guzman, Executive Director  
Alicia Ochoa-Jones, Procurement Manager  
Mary-Michal Rawling, Public Affairs Manager  
Eric Zetz, RWA Director

\*Arrived after roll call

**1. Call to order/roll call**

Executive Director Stacie Guzman called the meeting to order and asked that roll call be taken. It was determined that a quorum was present.

**2. Public comment**

None.

**3. Public comment**

**a. Election of Chairperson**

Stacie Guzman summarized the request for nomination and election of a chairperson and discussed the option to nominate a vice chairperson to serve in the absence of the chairperson. She stated that should the TRB identify the vice-chairperson candidate, the confirmation action will be added to the next meeting agenda.

Lori Waterman nominated Vanessa Portillo as vice chairperson for FY 2022-23.

Stephanie Dietz moved to nominate and elect Raul Lomeli Mendez as chairperson for the remainder of the current fiscal year and for FY 2022-23 with the term ending June 30, 2023.

Seconded by Lori Waterman.

**AYES: Stephanie Dietz, Doug Dunford, Dewayne Jones, Raul Lomeli Mendez, Josh Pinheiro, Vanessa Portillo, Lori Waterman**

**NOES: None**

**MOTION CARRIED UNANIMOUSLY.**

**4. Information items:**

**a. Merced County Association of Governments**

- i. Technical Review Board meeting calendar – 2022
- ii. Calendar of meetings, conferences, and events
- iii. Draft minutes of the March 17, 2022 MCAG Governing Board meeting
- iv. MCAG newsletter – April 2022
- v. City-County Dinner Host Rotation Schedule
- vi. Transportation Planning and Measure V update
- vii. Quarterly Governing Board summary
- viii. Dibs Quarterly Activity report
- ix. 2022 Anna Maria Fuentes scholarship recipient
- x. North Lathrop Station Support Letter
- xi. High Speed Rail Support Letter
- xii. State Legislature Budget Request Letter for State Route 99 Gap Closures
- xiii. Assemblyman Carlos Villapudua \$2.7B Transportation Budget Augmentation Request

**b. Transit Joint Powers Authority for Merced County**

- i. TJPA monthly update

**c. Merced County Regional Waste Management Authority**

- i. RWA monthly update

So noted.

**5. Consent calendar:**

**a. Merced County Association of Government**

- i. Approve the draft minutes of the March 9, 2022 Technical Review Board meeting
- ii. Approve the FY 21-22 Overall Work Program (OWP) Amendment No. 2

**b. Transit Joint Powers Authority for Merced County**

- i. Approve FY 2021/22 Capital Budget Amendment No.1 to include FY 2019/20 Low Carbon Transit Operation Program (LCTOP) funds to purchase seven (7) new buses

Lori Waterman moved to approve the consent calendar.

Seconded by Stephanie Dietz.

**AYES: Stephanie Dietz, Doug Dunford, Dewayne Jones, Raul Lomeli Mendez, Josh Pinheiro, Vanessa Portillo, Lori Waterman**

**NOES: None**

**MOTION CARRIED UNANIMOUSLY.**

## **TRANSIT JOINT POWERS AUTHORITY FOR MERCED COUNTY**

**6. Action items:**

- a. Approve the Low Carbon Transit Operation Program (LCTOP) Allocation Request for FY 2021/22

Christine Chavez summarized the request to approve the Low Carbon Transit Operation Program allocation request for FY 2021/22.

Doug Dunford moved to recommend the Transit Joint Powers Authority for Merced County:

- a. Adopt Resolution No. 2022/04-21-03 authorizing the allocation request submittal for the purchase and replacement of five cutaway gasoline buses and Resolution No. 2022/04-21-04 approving the No Fare Left Behind Project, and
- b. Authorize the Transit Joint Powers Authority Executive Director as an Authorized Agent to sign and execute related grant documents, including the Certifications and Assurances.

Seconded by Josh Pinheiro.

**AYES: Stephanie Dietz, Doug Dunford, Dewayne Jones, Raul Lomeli Mendez, Josh Pinheiro, Vanessa Portillo, Lori Waterman**

**NOES: None**

**MOTION CARRIED UNANIMOUSLY.**

**7. Discussion items:**

- a. Draft Operating and Capital Draft Budget FY 2022/23

Nav Bagri and Christine Chavez presented the Draft Operating and Capital Draft Budget for FY 2022/23 for review and discussion and stated that the final draft budget will come back in May as an action item.

## **MERCED COUNTY ASSOCIATION OF GOVERNMENTS**

**8. Action items:**

- a. Approve the 2022-23 Overall Work Program and Budget

Nav Bagri summarized the request to approve the 2022-23 Overall Work Program and Budget.

Stephanie Dietz moved to recommend the Governing Board approve the FY 2022-23 Overall Work Program and budget for the Metropolitan Planning Organization.

Seconded by Doug Dunford.

**AYES: Stephanie Dietz, Doug Dunford, Dewayne Jones, Raul Lomeli Mendez, Josh Pinheiro, Vanessa Portillo, Lori Waterman**

**NOES: None**

**MOTION CARRIED UNANIMOUSLY.**

**9. Discussion items:**

**a. California Transportation Assessment (AB 285 Report)**

Stacie Guzman summarized the California Transportation Assessment (AB 285 Report).

**b. San Joaquin Valley Regional Policy Conference**

Stacie Guzman summarized the San Joaquin Valley Regional Policy Conference stating that it will be held on May 11-13, 2022, at the Clovis Veterans Memorial District in Downtown Clovis.

**c. Active Transportation Program Cycle 6**

Stacie Guzman summarized the Active Transportation Program (ATP) Cycle 6 and stated that the CTC has announced the call for 2023 ATP projects with submissions due on June 15, 2022.

## **MERCED COUNTY REGIONAL WASTE MANAGEMENT AUTHORITY**

**10. Action items:**

- a. Authorize the Executive Director to enter into a contract for the purchase and startup of a Low NOx Flare in the amount of \$695,348 with Perennial Energy, LLC, and authorize the related amendment to the FY 21/22 budget**

Eric Zetz summarized the request to authorize the Executive Director to enter into a contract for the purchase and startup of a Low NOx Flare in the amount of \$695,348 with Perennial Energy, LLC, and authorize the related amendment to the FY 21/22 budget.

Lori Waterman moved to recommend the Merced County Regional Waste Management Authority Board:

1. Approve the FY 21/22 budget amendment, moving \$800,000 from CIP No. 80012 to CIP No. 80060 for the purchase of an Air District compliant low-NOx flare at the Highway 59 Landfill; and
2. Authorize the Executive Director to enter into a contract for the purchase and startup of an Air District compliant Low-NOx flare in the amount of \$695,348 with the selected vendor, Perennial Energy, LLC.

Seconded by Stephanie Dietz.

**AYES: Stephanie Dietz, Doug Dunford, Dewayne Jones, Raul Lomeli Mendez, Josh Pinheiro, Vanessa Portillo, Lori Waterman**

**NOES: None**

**MOTION CARRIED UNANIMOUSLY.**

- b. Authorize the Executive Director to enter into a contract for SB 1383 Reporting Tool in the amount of \$175,500 for a total of three years with the selected vendor, MSW Consultants

Eric Zetz summarized the request to authorize the Executive Director to enter into a contract for an SB 1383 Reporting Tool in the amount of \$175,500 for a total of three years with the selected vendor, MSW Consultants.

Stephanie Dietz requested that a discussion item be placed on the next agenda regarding SB 1383 updates.

Stephanie Dietz moved to recommend the Merced County Regional Waste Management Authority Board authorize the Executive Director to enter into a contract for SB 1383 reporting tool in the amount of \$175,500 for a total of three years with the selected vendor, MSW Consultants.

Seconded by Lori Waterman.

**AYES: Stephanie Dietz, Doug Dunford, Dewayne Jones, Raul Lomeli Mendez, Josh Pinheiro, Vanessa Portillo, Lori Waterman**

**NOES: None**

**MOTION CARRIED UNANIMOUSLY.**

**11. Discussion items:**

None.

## **OTHER REPORTS**

**12. Executive Director's report**

So noted.

**13. Caltrans report**

A written report provided by Caltrans was distributed at the meeting.

**14. Oral report – League of California Cities update**

Stephen Qualls presented the League of California Cities legislative update.

**15. Oral report - Jurisdictions**

So noted.

**THERE BEING NO FURTHER BUSINESS, THE MEETING WAS ADJOURNED AT 10:53 a.m.**