



Citizens Advisory Committee MINUTES

DATE

Friday, May 7, 2021

The regular meeting of the Citizens Advisory Committee held Friday, May 7, 2021 via webinar/teleconference was called to order by Chair Jose Delgadillo at 8:34 a.m.

MEMBERS PRESENT

Jose Delgadillo, Citizen at Large, Chair
 Rene Gutierrez, Citizen at Large*
 Roscoe (Jack) Jackson, Citizen-at-Large
 Mike Jensen, Water/Irrigation*
 Bryan Kroeger, Construction
 Jean Okuye, Agriculture*
 Shane Smith, Citizen at Large, Vice Chair
 Michelle Symes-Thiara, Education
 Ursula Stock, Citizen at Large
 Yamilet Valladolid, Healthcare

STAFF PRESENT

Natalia Austin, Associate Planner
 Nav Bagri, Finance Director
 Christine Chavez, Transit Manager
 Alicia Ochoa-Jones, Purchasing and Contracts Manager
 Kate Molthen, Assistant Transit Manager
 Mary-Michal Rawling, Public Affairs Manager
 Skyler Summers, Assistant Transit Manager
 Joy Young, Administrative Assistant II

MEMBERS ABSENT

Michael Beltran, Engineering
 Brian Pena, Small Business
 Patricia Ramos-Anderson, Economic Development
 Jaswinder Singh, Real Estate
 Paul Villarreal, Goods Movement
 Paul Ward, Commerce/Finance
 Vacant, Student

OTHERS PRESENT

None

*Arrived after roll call

1. Call to order/roll call

At this time, Chair Jose Delgadillo called the meeting to order and instructed that the roll call for attendance be taken. It was determined that a quorum was not present.

2. Public comment

Chair Jose Delgadillo asked if the committee meeting for next month was going to be in person. Mary-Michal Rawling stated that staff has not had instruction to return to in-person meetings at this time.

TRANSIT JOINT POWERS AUTHORITY FOR MERCED COUNTY

3. Information items:

- a. Quarterly report on Transit Joint Powers Authority for Merced County (TJPAMC) Board approved contracts
- b. Memorandum of Understanding between Transit Joint Powers Authority for Merced County and Merced College for student transportation services

So noted.

4. Consent calendar:

None.

Chair Jose Delgadillo stated that we would hear information/discussion items out of order since a quorum was not present at this time to consider action items.

6. Discussion items:

- a. Transit Joint Powers Authority for Merced County monthly update:

Kate Molthen presented the Transit Joint Powers Authority for Merced County update and discussed the following topics:

- Ridership update
 - Fixed route ridership is down
- Operation and maintenance update
 - Began fare collection on Monday, March 15, 2021
 - Continued COVID-19 precautions
 - Earth Day – April 22, 2021
 - TJPA staff increasing the efforts to improve and update bus stops in the service area
- The Micro Bus update
 - Discussed description of the Micro Bus and the locations the pilot program will take place
 - Updated route information

5. **Action items:**

- a. Approve FY 2020/21 Budget Amendment No. 2 to carry over unspent Coronavirus Aid, Relief, and Economic Security (CARES) Act funds

Nav Bagri presented the request to approve FY 2020/21 Budget Amendment No. 2 to carry over unspent Coronavirus Aid, Relief, and Economic Security (CARES) Act funds.

Jean Okuye moved to recommend the Transit Joint Powers Authority for Merced County (TJPA) approve the second amendment to the FY 2020/21 budget to carry over \$796,992 of FY 2019/20 CARES Act funds. Seconded by Jack Jackson.

Roll call vote:

AYES: Jose Delgadillo, Rene Gutierrez, Jack Jackson, Bryan Kroeger, Jean Okuye, Shane Smith, Ursula Stock, Michelle Symes-Thiara, Yamilet Valladolid

NOES: None

MOTION CARRIED UNANIMOUSLY.

- b. Adopt Final FY 2021/22 Operating and Capital Budget

Nav Bagri presented the request to adopt the FY 2021/22 Operating and Capital Budget.

This item failed in its original motion due to a lack of quorum. This item was heard again with a quorum present, and the motion carried unanimously.

Ursula Stock moved to recommend the Transit Joint Powers Authority for Merced County (TJPA) adopt the FY 2021/22 Operating and Capital Budget with staff recommended changes as presented.

Seconded by Jean Okuye.

Roll call vote:

AYES: Jose Delgadillo, Rene Gutierrez, Jack Jackson, Mike Jensen, Bryan Kroeger, Jean Okuye, Shane Smith, Ursula Stock, Yamilet Valladolid

NOES: None

MOTION CARRIED UNANIMOUSLY.

- c. Authorize bus shelter purchase and improvements plan and approve grant application submittal for Federal Transit Administration (FTA) Section 5339(a) FFY 2017-18

Christine Chavez summarized the request to authorize bus shelter purchase and improvements plan and approve grant application submittal for Federal Transit Administration (FTA) Section 5339(a) FFY 2017-18.

Jean Okuye moved to recommend the Transit Joint Powers Authority for Merced County (TJPA):

- a. Approve the TJPA priorities for bus stop replacement; and
- b. Authorize the issuance of a purchase order to purchase 45 shelters over the next three years in an amount not to exceed \$366,890; and
- c. Adopt Resolution No. 2021/05-20-01 authorizing the Federal Transit Administration Section 5339(a) FFY 2017-18 Buses and Bus Facilities grant application submittal for the Bus Shelter Improvement Project.

Seconded by Jack Jackson.

Roll call vote:

AYES: Jose Delgadillo, Rene Gutierrez, Jack Jackson, Mike Jensen, Bryan Kroeger, Jean Okuye, Shane Smith, Ursula Stock, Yamilet Valladolid

NOES: None

MOTION CARRIED UNANIMOUSLY.

MERCED COUNTY ASSOCIATION OF GOVERNMENTS

7. Information items:

- a. CAC Highlights of the April 2, 2021 meeting
- b. Sign-up sheet for CAC representative to the MCAG Governing Board meetings - 2021
- c. CAC Calendar - 2021
- d. CAC Attendance Roster - 2021
- e. Calendar of Meetings, Conferences and Events
- f. Minutes of the April 15, 2021 MCAG Governing Board meeting
- g. MCAG Newsletter – May 2021
- h. Quarterly report on Merced County Association of Governments (MCAG) Board approved contracts

Chair Jose Delgadillo stated that the sign-up sheet for the MCAG Governing Board meeting still needs volunteers and asked the committee to look at the CAC attendance roster for 2021.

Ursula Stock volunteered as the representative for the June 17, 2021 MCAG Governing Board meeting.

8. Consent calendar:

- a. Approve the minutes of the April 2, 2021 Citizens Advisory Committee meeting

Jack Jackson moved to approve the consent calendar.

Seconded by Shane Smith.

Roll call vote:

AYES: Jose Delgadillo, Rene Gutierrez, Jack Jackson, Mike Jensen, Bryan Kroger, Jean Okuye, Shane Smith, Ursula Stock, Yamilet Valladolid

NOES: None

MOTION CARRIED UNANIMOUSLY.

9. Action items:

- a. YARTS Agreement for Management, Administration, and Planning Services

Nav Bagri summarized the request to approve the YARTS agreement for management, administration, and planning services.

Jack Jackson moved to recommend the MCAG Governing Board authorize the execution of the agreement for services between YARTS and MCAG for a period of one year from July 1, 2021 through June 30, 2022.

Seconded by Jean Okuye.

Roll call vote:

AYES: Jose Delgadillo, Rene Gutierrez, Jack Jackson, Mike Jensen, Bryan Kroger, Jean Okuye, Shane Smith, Ursula Stock, Yamilet Valladolid

NOES: None

MOTION CARRIED UNANIMOUSLY.

b. Authorize Executive Director to execute a contract amendment for the Dibs vanpool project

Natalia Austin summarized the request to authorize the Executive Director to execute a contract amendment for the Dibs vanpool project.

Jack Jackson moved to recommend the MCAG Governing Board authorize the Executive Director to execute a contract amendment with San Joaquin Council of Governments – dibs for a vanpool project to include an additional funding amount of \$73,000.

Seconded by Shane Smith.

Roll call vote:

AYES: Jose Delgadillo, Rene Gutierrez, Jack Jackson, Mike Jensen, Bryan Kroger, Jean Okuye, Shane Smith, Ursula Stock, Yamilet Valladolid

NOES: None

MOTION CARRIED UNANIMOUSLY.

10. Discussion items:

None.

11. Announcements

None.

THERE BEING NO FURTHER BUSINESS, THE MEETING WAS ADJOURNED AT 9:21 a.m.