



## Citizens Advisory Committee MINUTES

### DATE

Friday, June 3, 2022

The regular meeting of the Citizens Advisory Committee held Friday June 3, 2022, held in-person at the MCAAG Office, 369 W. 18<sup>th</sup> Street, Merced CA and via webinar was called to order by Chair Shane Smith at 8:34 a.m.

#### **MEMBERS PRESENT**

Michael Beltran, Engineering  
 Jose Delgadillo, Citizen at Large  
 Rene Gutierrez, Citizen at Large\* \*\*  
 Jack Jackson, Citizen-at-Large  
 Bryan Kroeger, Construction \*\*  
 Shane Smith, Citizen at Large, Chair  
 Michelle Symes-Thiara, Education  
 Yamilet Valladolid, Healthcare\* \*\*  
 Paul Villarreal, Goods Movement  
 Paul Ward, Commerce/Finance

#### **MEMBERS ABSENT**

Maddie Brown, Student  
 Mike Jensen, Water/Irrigation  
 Jean Okuye, Agriculture  
 Patricia Ramos-Anderson, Economic Development  
 Jaswinder Singh, Real Estate  
 Ursula Stock, Citizen at Large, Vice Chair  
 Vacant, Small Business

#### **OTHERS PRESENT**

None

#### **STAFF PRESENT**

Alex Arroyo, Transit Administrative Assistant \*\*  
 Natalia Austin, Associate Planner \*\*  
 Nav Bagri, Deputy Executive Director \*\*  
 Christine Chavez, Transit Manager  
 Stephanie Jackson, Executive Assistant \*\*  
 Navneet Mattu, Staff Services Analyst I \*\*  
 Alicia Ochoa-Jones, Procurement Manager \*\*  
 Adam Perez, Multimedia Specialist \*\*  
 Jose Perez, Assistant Transit Manager  
 Rene Ruiz, Senior Accountant \*\*  
 Kuljit Singh, Accounting Manager  
 Mauricio Torres, Assistant Planner \*\*  
 Griselda Villa, Public Program Specialist \*\*  
 Xavier Garcia, Staff Services Analyst I \*\*  
 Joy Young, Administrative Assistant II\*\*

\*Arrived after roll call

\*\*Attended via zoom

**1. Call to order**

- a. Roll call
- b. Pledge of allegiance

At this time, Chair Shane Smith called the meeting to order and instructed that the roll call for attendance be taken. It was determined that a quorum was not present. Chair Shane Smith led the pledge of allegiance.

**2. Public comment**

None.

Chair Shane Smith stated that the committee would hear information items out of order until a quorum is present.

**4. Information items:**

- a. **Merced County Association of Governments**
  - i. CAC highlights of the May 6, 2022 meeting
  - ii. Revised sign-up sheet for CAC representative to the MCAG Governing Board meetings – 2022
  - iii. CAC revised calendar – 2022
  - iv. CAC attendance roster – 2022
  - v. Calendar of meetings, conferences, and events
  - vi. MCAG newsletter – June 2022 was distributed via email
  - vii. Draft minutes of the May 19, 2022 MCAG Governing Board meeting
  - viii. 2022 One Voice program summary
- b. **Transit Joint Powers Authority for Merced County**
  - i. None

At this time, Chair Shane Smith stated that a volunteer is needed for the August 18th and the October 20th MCAG Governing Board meeting. Jose Delgadillo and Jack Jackson volunteered for the vacant dates as noted.

**3. Action item:**

- a. Election of Chair and vice Chair for FY 2022-2023

Jose Delgadillo moved to nominated and appoint Shane Smith as Chair for FY 2022-2023.

Seconded by Paul Ward.

Roll call vote:

**AYES: Michael Beltran, Jose Delgadillo, Rene Gutierrez, Jack Jackson, Bryan Kroeger, Shane Smith, Michelle Symes-Thiara, Paul Villarreal Jr., Paul Ward**

**NOES: None**

**MOTION CARRIED UNANIMOUSLY.**

Shane Smith moved to nominated and appoint Rene Gutierrez as Vice Chair for FY 2022-2023.

Seconded by Paul Ward.

Roll call vote:

**AYES: Michael Beltran, Jose Delgadillo, Rene Gutierrez, Jack Jackson, Bryan Kroeger, Shane Smith, Michelle Symes-Thiara, Paul Villarreal Jr., Paul Ward**

**NOES: None**

**MOTION CARRIED UNANIMOUSLY.**

**5. Consent calendar:**

**a. Merced County Association of Governments**

- i. Approve the minutes of the May 6, 2022 Citizens Advisory Committee meeting
- ii. Authorize the Executive Director to execute a contract amendment for multi-location information technology support and maintenance services in the amount of \$295,906.24 for two years with Apex Technology Management, Inc.
- iii. Approve the Fiscal Year 2021/2022 Regional Surface Transportation Program (RSTP) Distribution

**b. Transit Joint Powers Authority for Merced County**

- i. None

Michael Beltran moved to approve the consent calendar.

Seconded by Jose Delgadillo.

Roll call vote:

**AYES: Michael Beltran, Jose Delgadillo, Rene Gutierrez, Jack Jackson, Bryan Kroeger, Shane Smith, Michelle Symes-Thiara, Paul Villarreal Jr., Yamilet Valladolid, Paul Ward**

**NOES: None**

**MOTION CARRIED UNANIMOUSLY.**

## **TRANSIT JOINT POWERS AUTHORITY FOR MERCED COUNTY**

**6. Action items:**

- a. Approve the Transit Route Schedule and Service Revisions

Jose Perez presented the request to approve the Transit Route Schedule and Service Revisions.

The committee discussed outreach and the importance of getting transit changes out to the public as quickly as possible.

Rene Gutierrez moved to recommend the Transit Joint Powers Authority for Merced County approve the transit route schedule and service revisions and direct staff to conduct the Title VI compliant outreach and public hearing prior to service implementation.

Seconded by Jose Delgadillo.

Roll call vote:

**AYES: Michael Beltran, Jose Delgadillo, Rene Gutierrez, Jack Jackson, Bryan Kroeger, Shane Smith, Michelle Symes-Thiara, Paul Villarreal Jr., Yamilet Valladolid, Paul Ward**

**NOES: None**

**MOTION CARRIED UNANIMOUSLY.**

**7. Discussion items:**

a. Transit Joint Powers Authority for Merced County monthly update

Jose Perez presented the Transit Joint Powers Authority for Merced County monthly update and discussed the following topics:

- March 2022 ridership
- Transit Administration Offices construction work underway
- Short Range Transit Plan will be brought to the Board in June for review and approval. You can visit the website for more information at: [www.mcagov.org/SRTP](http://www.mcagov.org/SRTP)
- New bus purchases are being finalized with expected delivery in 2022
- Electric Bus Infrastructure scope of work is underway
- Bus Stop Improvement Project shelter installation will begin in June 2022
- Public Outreach events have been held in Planada, Merced and Los Banos

## MERCED COUNTY ASSOCIATION OF GOVERNMENTS

**8. Action items:**

a. Authorize the Executive Director to enter into a contract for a Regional Non-Motorized Transportation Plan in the amount of \$236,380 for a total of two years with Fehr & Peers

Natalia Austin summarized the request to authorize the Executive Director to enter into a contract for a Regional Non-Motorized Transportation Plan in the amount of \$236,380 for a total of two years with Fehr & Peers.

Paul Ward moved to recommend the MCAG Governing Board Authorize the Executive Director to enter into a contract for a Regional Non-Motorized Transportation Plan in the amount of \$236,380 for a total of two years with the selected vendor, Fehr & Peers.

Seconded by Jose Delgadillo.

Roll call vote:

**AYES: Michael Beltran, Jose Delgadillo, Rene Gutierrez, Jack Jackson, Bryan Kroeger, Shane Smith, Michelle Symes-Thiara, Paul Villarreal Jr., Yamilet Valladolid, Paul Ward**

**NOES: None**

**MOTION CARRIED UNANIMOUSLY.**

b. Approve MCAG's Other Programs Budget for FY 2022/23

Kuljit Singh summarized the request to approve the MCAG's Other Programs Budget for FY 2022/23.

Jose Delgadillo moved to recommend the MCAG Governing Board approve the MCAG's Other Programs Budget for FY 2022/23.

Seconded by Paul Villarreal Jr.

Roll call vote:

**AYES: Michael Beltran, Jose Delgadillo, Rene Gutierrez, Jack Jackson, Bryan Kroeger, Shane Smith, Michelle Symes-Thiara, Paul Villarreal Jr., Yamilet Valladolid, Paul Ward**

**NOES: None**

**MOTION CARRIED UNANIMOUSLY.**

## **9. Discussion items:**

### **a. Transportation Planning and Measure V update**

Natalia Austin presented the Transportation Planning and Measure V update and discussed the following topics:

- Regional Transportation Plan (RTP)/Sustainable Communities Strategy (SCS) has been approved and will be released for public review and comment in June
- Federal Transportation Improvement Program is being prepared
- Regional Housing Needs Allocation draft memorandum will be released for public comment in June
- REAP working on scopes of work
- Finish the 99 coordinating efforts ongoing
- SB 743/VMT Implementation Plan staff and consultants moving forward with development
- Regional Non-Motorized Transportation Plan proposals have been submitted
- Short Range Transit Plan update staff is requesting action to approve a series of route schedule and service changes

### **b. Final Merced County Short Range Transit Plan 2022-2027 Presentation**

Mauricio Torres presented the Final Merced County Short Range Transit Plan 2022-2027.

## **MERCED COUNTY ASSOCIATION OF GOVERNMENTS**

## **10. Committee reports**

### **a. San Joaquin Valley Air Pollution Control District Citizens Advisory Committee**

Paul Ward gave the San Joaquin Valley Air Pollution Control District Citizens Advisory Committee update.

## **11. Announcements**

Chair Shane Smith asked staff to consider minimum to no discussion items for the July CAC agenda and to have all action items first on the agenda as the July CAC meeting falls on July 1<sup>st</sup> this year.

Several committee members discussed the importance of security in public places and the need to protect our youth.

**THERE BEING NO FURTHER BUSINESS, THE MEETING WAS ADJOURNED AT 9:49 a.m.**