



Citizens Advisory Committee MINUTES

DATE

Friday, July 1, 2022

The regular meeting of the Citizens Advisory Committee held Friday July 1, 2022, held via webinar was called to order by Chair Shane Smith at 8:34 a.m.

MEMBERS PRESENT

Rene Gutierrez, Citizen at Large **
 Jack Jackson, Citizen-at-Large **
 Mike Jensen, Water/Irrigation **
 Bryan Kroeger, Construction **
 Jean Okuye, Agriculture **
 Shane Smith, Citizen at Large, Chair **
 Michelle Symes-Thiara, Education **
 Paul Villarreal Jr., Goods Movement **
 Paul Ward, Commerce/Finance **

STAFF PRESENT

Alexandra Arroyo, Procurement Specialist I **
 Natalia Austin, Senior Planner **
 Christine Chavez, Transit Manager **
 Stacie Guzman, Executive Director **
 Alicia Ochoa-Jones, Procurement Manager **
 Ty Phimmason, Senior Planner **
 Mary-Michal Rawling, Public Affairs Manager **
 Mauricio Torres, Associate Planner **
 Joy Young, Administrative Assistant II **

MEMBERS ABSENT

Michael Beltran, Engineering
 Maddie Brown, Student
 Jose Delgadillo, Citizen at Large
 Patricia Ramos-Anderson, Economic Development
 Jaswinder Singh, Real Estate
 Ursula Stock, Citizen at Large, Vice Chair
 Yamilet Valladolid, Healthcare
 Vacant, Small Business

OTHERS PRESENT

This was Jean

*Arrived after roll call

**Attended via zoom

1. Call to order

- a. Roll call
- b. Pledge of allegiance

At this time, Chair Shane Smith called the meeting to order and instructed that the roll call for attendance be taken. It was determined that a quorum was present. Chair Shane Smith led the pledge of allegiance.

2. Public comment

None.

3. Information items:

- a. **Merced County Association of Governments**
 - i. CAC highlights of the June 3, 2022 meeting
 - ii. Revised sign-up sheet for CAC representative to the MCAG Governing Board meetings – 2022
 - iii. CAC revised calendar – 2022
 - iv. CAC attendance roster – 2022
 - v. Calendar of meetings, conferences, and events
 - vi. MCAG newsletter – July 2022
 - vii. Draft minutes of the June 16, 2022 MCAG Governing Board meeting
 - viii. 2022 One Voice program summary
- b. **Transit Joint Powers Authority for Merced County**
 - i. None

So noted.

4. Consent calendar:

- a. **Merced County Association of Governments**
 - i. Approve the minutes of the June 3, 2022 Citizens Advisory Committee meeting
 - ii. Authorize the Executive Director to enter into a contract for a Merced County Water and Sewer Infrastructure Capacity Assessment in the amount of \$208,153 with MKN & Associates
 - iii. Authorize the Executive Director to execute a contract amendment for financial and compliance auditing services in the amount of \$147,960 for two years with Hudson Henderson & Company, Inc.
- b. **Transit Joint Powers Authority for Merced County**
 - i. Authorize the Executive Director to exercise the remaining four option years in the existing contract with Van De Pol for the delivery of Bulk Fuel and Lubricants to Transit Facility
 - ii. Authorize the Executive Director to exercise the remaining four option years in the existing contract with Hunt & Sons, Inc. for a Fueling & Fuel Card Program

Paul Ward moved to approve the consent calendar.
Seconded by Rene Gutierrez.

Roll call vote:

AYES: Rene Gutierrez, Jack Jackson, Mike Jensen, Bryan Kroeger, Jean Okuye, Shane Smith, Michelle Symes-Thiara, Paul Villarreal Jr., Paul Ward

NOES: None

MOTION CARRIED UNANIMOUSLY.

TRANSIT JOINT POWERS AUTHORITY FOR MERCED COUNTY

5. Action items:

- a. Public Hearing and adoption of the Transit Route Schedule and Service Revisions effective August 13, 2022

Christine Chavez summarized the request to hold a public hearing and to adopt the Transit Route Schedule and Service Revisions that will be effective August 13, 2022.

The committee discussed the public comment period and the Title VI requirements noting that MCAG has this information available on their website.

Paul Ward moved to recommend the Transit Joint Powers Authority for Merced County hold a public hearing to receive comments on the transit route schedule and service revisions, and then adopt the respective schedule and service changes to go into effect Saturday, August 13, 2022.

Seconded by Jean Okuye.

Roll call vote:

AYES: Rene Gutierrez, Jack Jackson, Mike Jensen, Bryan Kroeger, Jean Okuye, Shane Smith, Michelle Symes-Thiara, Paul Villarreal Jr., Paul Ward

NOES: None

MOTION CARRIED UNANIMOUSLY.

6. Discussion items:

- a. Transit Joint Powers Authority for Merced County monthly update

Christine Chavez presented the Transit Joint Powers Authority for Merced County monthly update and discussed the following topics:

- April 2022 ridership
- Transit Administration Offices construction work underway with completion set for end of September
- Short Range Transit Plan will be brought to the Board in August for approval. You can visit the website for more information at: www.mcagov.org/SRTP
- New bus purchases are being finalized with expected delivery in 2022
- Electric Bus Infrastructure scope of work is underway
- Bus Stop Improvement Project shelter installation will begin in June 2022
- Public Outreach events have been held during the Merced County Fair with an informational booth and a free shuttle serviced riders between the transpo and the fairgrounds
- Free Fares will happen for the months of July through September 2022 for fixed routes and the Micro Bus

MERCED COUNTY ASSOCIATION OF GOVERNMENTS

7. Action items:

- a. Approve Local Transportation Fund Apportionment for Fiscal Year 2022/23

Natalia Austin summarized the request to approve the Local Transportation Fund Apportionment for Fiscal Year 2022/23.

Shane Smith moved to recommend staff re-allocate \$248,395 of LTF funding as either a funding match for a future planning grant for a jurisdiction or transportation agency, or for micro-transit services, and adopt an amended Resolution 2022/07-21-01 reflecting the updated apportionment schedule.

Seconded by Jack Jackson.

Roll call vote:

AYES: Rene Gutierrez, Jack Jackson, Mike Jensen, Bryan Kroeger, Jean Okuye, Shane Smith, Michelle Symes-Thiara, Paul Villarreal Jr., Paul Ward

NOES: None

MOTION CARRIED UNANIMOUSLY.

- b. Authorize the Executive Director to enter into a contract for Travel Demand Modeling Support Services in the amount of \$145,000 with Fehr & Peers

Stacie Guzman summarized the request to authorize the Executive Director to enter into a contract for Travel Demand Modeling Support Services in the amount of \$145,000 with Fehr & Peers.

Rene Gutierrez moved to recommend the MCAG Governing Board authorize the Executive Director to enter into a contract for Travel Demand Modeling Support Services in the amount of \$145,000 with the selected vendor, Fehr & Peers.

Seconded by Paul Ward.

Roll call vote:

AYES: Rene Gutierrez, Jack Jackson, Mike Jensen, Bryan Kroeger, Jean Okuye, Shane Smith, Michelle Symes-Thiara, Paul Villarreal Jr., Paul Ward

NOES: None

MOTION CARRIED UNANIMOUSLY.

8. Discussion items:

- a. Transportation Planning and Measure V update

Stacie Guzman presented the Transportation Planning and Measure V update and discussed the following topics:

- Regional Transportation Plan (RTP)/Sustainable Communities Strategy (SCS) has been approved and was released for public review and comment on June 10, 2022 with a public hearing on July 21, 2022 at the MCAG Governing Board meeting
- Federal Transportation Improvement Program has been released for public review
- Regional Housing Needs Allocation draft memorandum has been released for public comment
- REAP working on scopes of work
- Finish the 99 coordinating efforts ongoing
- SB 743/VMT Implementation Plan staff and consultants moving forward with development

- Regional Non-Motorized Transportation Plan has contracted with a vendor and will begin working with staff and stakeholders to create a committee for plan development
- Short Range Transit Plan will hold a public hearing at the July Governing Board meeting

The committee discussed the Regional Transportation Plan and the Federal Transportation Improvement Program draft documents and noted that both documents and associated environmental impact reports are now available for public review and comment.

- b. Public Hearing on Drafts of the 2022 Regional Transportation Plan/Sustainable Communities Strategy, Environmental Impact Report, 2023 Federal Transportation Improvement Program, and Air Quality Conformity Analysis

Ty Phimmason presented the Drafts of the 2022 Regional Transportation Plan/Sustainable Communities Strategy, Environmental Impact Report, 2023 Federal Transportation Improvement Program, and Air Quality Conformity Analysis stating that a public hearing will be held at the July MCAG Governing Board meeting to solicit comments.

- c. Hold a public hearing to solicit comments on the Draft Regional Housing Needs Allocation (RHNA) Methodology Framework Memorandum

Natalia Austin presented the Draft Regional Housing Needs Allocation (RHNA) Methodology Framework Memorandum stating that a public hearing will be held at the July MCAG Governing Board meeting to solicit comments.

MERCED COUNTY ASSOCIATION OF GOVERNMENTS

9. Committee reports

- a. San Joaquin Valley Air Pollution Control District Citizens Advisory Committee

Paul Ward stated that there would not be a report from the San Joaquin Valley Air Pollution Control District Citizens Advisory Committee as they did not have a quorum.

10. Announcements

None.

THERE BEING NO FURTHER BUSINESS, THE MEETING WAS ADJOURNED AT 9:15 a.m.