



Technical Review Board MINUTES

DATE

Wednesday, July 13, 2022

The regular meeting of the Technical Review Board was held on Wednesday, July 13, 2022, in-person at the Merced County Association of Governments, Front Conference Room, 369 W. 18th Street, Merced, CA and via zoom. The meeting was called to order by Chair Raul Lomeli Mendez at 12:15 p.m.

MEMBERS PRESENT

Raul Lomeli Mendez, Chief Executive Officer of County of Merced, Chair
 Vanessa Portillo, City Manager of Livingston, Vice Chair
 Stephanie Dietz, City Manager of Merced
 Brad Kilger, Interim City Manager of Gustine **
 Dewayne Jones, City Manager of Dos Palos
 Stacy Sousa Elms for Greg Wellman, Interim City Manager of Los Banos
 Greg Thompson for Lori Waterman, City Manager of Atwater

MEMBERS ABSENT

None

STAFF PRESENT

Natalia Austin, Senior Planner
 Nav Bagri, Deputy Executive Director **
 Christine Chavez, Transit Manager
 John Costa, RWA Operations Manager **
 Elizabeth Forte, Director of Planning and Programming
 Stacie Guzman, Executive Director
 Kristina Hernandez, Human Resources and Risk Manager **
 Kyle Loreto, Diversion Programs Manager **
 Jose Perez, Assistant Transit Manager **
 Alicia Ochoa-Jones, Procurement Manager **
 Mary-Michal Rawling, Public Affairs Manager
 Griselda Villa, Public Program Specialist **
 Joy Young, Administrative Assistant II **
 Daisy Zaragoza, Procurement and Reporting Analyst **

OTHERS PRESENT

Tom Dumas, Caltrans, District 10 **
 Meg Prince **
 Stephen Qualls, California League of Cities
 Hilda Sousa, Caltrans, District 10 **
 Nirorn Than **

*Arrived after roll call

** Attended virtually

1. Call to order/roll call

Chair Raul Lomeli Mendez called the meeting to order and asked that roll call be taken. It was determined that a quorum was present.

2. Public comment

None.

3. Information items:

a. Merced County Association of Governments

- i. Transportation Planning and Measure V update
- ii. Technical Review Board meeting calendar – 2022
- iii. Calendar of meetings, conferences, and events
- iv. Draft minutes of the June 16, 2022 MCAG Governing Board meeting
- v. MCAG newsletter – July 2022
- vi. City-County Dinner Host Rotation Schedule
- vii. FY 21/22 Quarter 4 Governing Board Summary

b. Transit Joint Powers Authority for Merced County

- i. TJPA monthly update

c. Merced County Regional Waste Management Authority

- i. RWA monthly update

So noted.

4. Consent calendar:

a. Merced County Association of Government

- i. Approve the draft minutes of the June 8, 2022 Technical Review Board meeting
- ii. Authorize the Executive Director to enter into a contract for a Merced County Water and Sewer Infrastructure Capacity Assessment in the amount of \$208,153 with MKN & Associates
- iii. Authorize the Executive Director to execute a contract amendment for financial and compliance auditing services in the amount of \$147,960 for two years with Hudson Henderson & Company, Inc.
- iv. Authorize the Executive Director to enter into a contract for Travel Demand Modeling Support Services in the amount of \$145,000 with Fehr & Peers

b. Transit Joint Powers Authority for Merced County

- i. Authorize the Executive Director to execute a contract amendment to exercise the remaining four option years in the existing contract with Van De Pol for the Delivery of Bulk Fuel and Lubricants to Transit Facility
- ii. Authorize the Executive Director to execute a contract amendment to exercise the remaining four option years in the existing contract with Hunt & Sons, Inc. for a Fueling & Fuel Card Program

Greg Thompson moved to approve the consent calendar.

Seconded by Stephanie Dietz.

Roll call vote:

AYES: Stephanie Dietz, Dewayne Jones, Brad Kilger, Raul Lomeli Mendez, Stacy Sousa Elms, Vanessa Portillo, Greg Thompson

NOES: None

MOTION CARRIED UNANIMOUSLY.

TRANSIT JOINT POWERS AUTHORITY FOR MERCED COUNTY

5. Action items:

- a. Authorize the Executive Director to issue a purchase order for four battery-electric buses in an amount not-to-exceed \$4,929,333

Christine Chavez summarized the request to authorize the Executive Director to issue a purchase order for four battery-electric buses in an amount not-to-exceed \$4,929,333.

Stephanie Dietz moved to recommend Transit Joint Powers Authority for Merced County:

1. Authorize the Executive Director to cancel PO #EBUS002 with Proterra; and
2. Authorize the Executive Director to issue a PO to Gillig for an amount not to exceed \$4,929,333 to purchase four 35-40-foot, low floor, battery-electric buses along with associated depot chargers, options, spare parts, training, and special tools.

Seconded by Stacy Sousa Elms.

Roll call vote:

AYES: Stephanie Dietz, Dewayne Jones, Brad Kilger, Raul Lomeli Mendez, Stacy Sousa Elms, Vanessa Portillo, Greg Thompson

NOES: None

MOTION CARRIED UNANIMOUSLY.

6. Discussion items:

- a. Transit Route Schedule and Service Revisions effective August 13, 2022 – Notice of Public Hearing

Jose Perez presented the Transit Route Schedule and Service Revisions effective August 13, 2022 – Notice of Public Hearing.

MERCED COUNTY ASSOCIATION OF GOVERNMENTS

7. Action items:

- a. Approve Local Transportation Fund Apportionment for Fiscal Year 2022/23 and adopt associated resolution

Stephanie Dietz moved to pull this item from the agenda to allow more time for discussion. Staff will place on a future agenda.

Seconded by Greg Thompson.

Roll call vote:

AYES: Stephanie Dietz, Dewayne Jones, Brad Kilger, Raul Lomeli Mendez, Stacy Sousa Elms, Vanessa Portillo, Greg Thompson

NOES: None

MOTION CARRIED UNANIMOUSLY.

- b. Authorize the Executive Director to request \$100,000 in REAP 2.0 Advanced Funding and adopt associated Resolution No. 2022/07-21-02

Stacie Guzman summarized the request to authorize the Executive Director to request \$100,000 in REAP 2.0 Advanced Funding and adopt associated Resolution No. 2022/07-21-02.

Dewayne Jones moved to recommend the Governing Board:

1. Authorize the Executive Director to submit a REAP 2.0 Planning Grant Advance Allocation Request for Metropolitan Planning Organizations in the amount of \$100,000;
AND
2. Adopt the authorizing resolution for the MCAG REAP 2.0 Advance Application - Resolution No. 2022/07-21-02

Seconded by Stephanie Dietz.

Roll call vote:

AYES: Stephanie Dietz, Dewayne Jones, Raul Lomeli Mendez, Stacy Sousa Elms, Vanessa Portillo, Greg Thompson

NOES: None

MOTION CARRIED UNANIMOUSLY.

8. Discussion items:

- a. Draft 2022 Regional Transportation Plan/Sustainable Communities Strategy, Environmental Impact Report and Draft 2023 Federal Transportation Improvement Program and Air Quality Conformity Analysis – Notice of Public Hearings

Stacie Guzman summarized the draft 2022 Regional Transportation Plan/Sustainable Communities Strategy, Environmental Impact Report and Draft 2023 Federal Transportation Improvement Program and Air Quality Conformity Analysis – Notice of Public Hearings

- b. Draft Regional Housing Needs Allocation (RHNA) Methodology Framework Memorandum – Notice of Public Hearing

Natalia Austin summarized the draft Regional Housing Needs Allocation (RHNA) Methodology Framework Memorandum – Notice of Public Hearing.

The Technical Review Board discussed the need to develop a narrative for the program and to continue with outreach that would include an evening virtual educational meeting option.

- c. Request for \$482,333 in Measure V Transit funding as local match for the purchase of one zero-emission bus

Stacie Guzman summarized the request for \$482,333 in Measure V Transit funding as local match for the purchase of one zero-emission bus.

MERCED COUNTY REGIONAL WASTE MANAGEMENT AUTHORITY

9. Action items:

- a. Authorize the Executive Director to enter into a contract for uniform and laundry services in the amount of \$120,486.69 for a total of five years with Aramark Uniform Services

John Costa summarized the request to authorize the Executive Director to enter into a contract for uniform and laundry services in the amount of \$120,486.69 for a total of five years with Aramark Uniform Services.

Dewayne Jones moved to recommend the RWA Governing Board authorize the Executive Director to enter into a 5-year contract for uniform and laundry services in the amount of \$120,486.69 with the selected vendor, Aramark Uniform Services.

Seconded by Stephanie Dietz.

Roll call vote:

AYES: Stephanie Dietz, Dewayne Jones, Raul Lomeli Mendez, Stacy Sousa Elms, Vanessa Portillo, Greg Thompson

NOES: None

MOTION CARRIED UNANIMOUSLY.

- b. Authorize the Executive Director to enter into six-year contracts for on-call California Environmental Quality Act consulting services with: Ascent Environmental Inc. in an amount not-to-exceed \$300,000; and Helix Environmental Planning, Inc., in an amount not-to-exceed \$300,000

Stacie Guzman summarized the request to authorize the Executive Director to enter into six-year contracts for on-call California Environmental Quality Act consulting services with: Ascent Environmental Inc. in an amount not-to-exceed \$300,000; and Helix Environmental Planning, Inc., in an amount not-to-exceed \$300,000.

Greg Thompson moved to recommend the RWA Governing Board authorize the Executive Director to enter into six-year contracts for on-call CEQA consulting services with:

1. Ascent Environmental, Inc. in an amount not-to-exceed \$300,000, and;
2. Helix Environmental Planning, Inc., in an amount not-to-exceed \$300,000.

Seconded by Stacy Sousa Elms.

Roll call vote:

AYES: Stephanie Dietz, Dewayne Jones, Raul Lomeli Mendez, Stacy Sousa Elms, Vanessa Portillo, Greg Thompson

NOES: None

MOTION CARRIED UNANIMOUSLY.

10. Discussion items:

- a. Update: SB 1383 Organic Waste Processing or Transfer Request for Proposal

Kyle Loreto presented an update on the SB 1383 Organic Waste Processing or Transfer Request for Proposal to assist member jurisdictions as they prepare for local compliance efforts associated with SB 1383.

OTHER REPORTS

11. Executive Director's report

Stacie Guzman gave the Executive Director's report and discussed the following topics:

- Introduced Elizabeth Forte as the new Director of Planning and Programming
- Announced that Eric Zetz will be leaving RWA as Director and will take on a new role with the County Public Works department. Marty Yerrick will fill in as Interim Director while a search for a permanent Director takes place
- The Transit Administration Building construction is on track and will be completed in the fall

12. Caltrans report

Tom Dumas presented the Caltrans report and distributed updates via email.

13. Oral report – League of California Cities update

Stephen Qualls presented the League of California Cities update.

14. Oral report - Jurisdictions

Vanessa Portillo announced that the Livingston Farmers Association will hand down the keys to the new recreation center on July 21, 2022.

Stacy Sousa Elms announced that Greg Wellman is the Interim City Manager for Los Banos.

Greg Thompson announced that the City of Atwater is celebrating 100 years of community and they are holding different events over the summer months to celebrate.

Chair Raul Lomeli Mendez thanked MCAG for hosting the Technical Review Board meeting and thanked everyone that attended the Campus Parkway Ribbon cutting ceremony and car parade.

THERE BEING NO FURTHER BUSINESS, THE MEETING WAS ADJOURNED AT 2:21 p.m.