



## Technical Review Board MINUTES

### DATE

Wednesday, August 9, 2023

The regular meeting of the Technical Review Board was held on Wednesday, August 9, 2023, in-person at the Merced County Association of Governments, 369 W. 18<sup>th</sup> Street Merced, CA and via webinar and was called to order by Chair Josh Pinheiro at 12:14 p.m.

#### MEMBERS PRESENT

Melanie Correa, Interim City Manager of Gustine  
 Raul Mendez, CEO of County of Merced  
 Christopher Lopez, Interim City Manager of Livingston  
 Dewayne Jones, City Manager of Dos Palos  
 Lori Waterman, City Manager of Atwater  
 Scott McBride for Stephanie Dietz, City Manager of Merced  
 Josh Pinheiro, City of Los Banos, Chair

#### MEMBERS ABSENT

#### OTHERS PRESENT

RSG, Inc. \*\*

#### MCAG STAFF PRESENT

Stacie Guzman, Executive Director  
 Nav Bagri, Deputy Executive Director  
 Alexandra Arroyo, Procurement Specialist\*\*  
 Elizabeth Forte, Director of Planning and Programming  
 Mary-Michal Rawling, Public Affairs Manager  
 James Moore, Regional Waste Authority Director  
 Maria Ceja, Administrative Assistant I  
 Stephanie Jackson, Executive Assistant\*\*  
 Xavier Garcia, Assistant Planner\*\*  
 Meg Prince, Senior Planner  
 Myrissa Bravo, Multimedia Specialist\*\*  
 Natalia Austin, Senior Planner\*\*  
 Jose Perez, Assistant Transit Manager\*\*  
 Griselda Villa, Public Program Specialist\*\*  
 Erica Vargas, Grant Specialist I\*\*  
 Mauricio Torres, Associate Planner  
 Adam Perez, Assistant Transit Manager\*\*  
 Blake Dunford, Associate Planner  
 Daisy Zaragoza, Procurement and Reporting Analyst\*\*

\* Arrived after roll call

\*\* Attended via Zoom

1. **Call to order/roll call**

Chair Josh Pinheiro called the meeting to order and asked that roll call be taken. It was determined that a quorum was present.

2. **Public comment**

No public comments were received.

3. **Information Items:**

a. **Merced County Association of Governments**

- i. Transportation Planning and Measure V update
- ii. Technical Review Board meeting calendar – 2023
- iii. Calendar of meetings, conferences, and events
- iv. Draft minutes of the July 20, 2023 MCAG Governing Board Meeting
- v. MCAG newsletter – August 2023
- vi. City-County Dinner Host Rotation Schedule
- vii. Regional Housing Planning update
- viii. TRB attendance roster - 2023
- ix. July 2023 Board Summary
- x. Quarterly report on Merced County Association of Governments (MCAG) Board approved contracts
- xi. 2024/25 Unmet Transit Needs Schedule

b. **Transit Joint Powers Authority for Merced County**

- i. TJPA monthly update
- ii. Quarterly report on Transit Joint Powers Authority for Merced County (TJPA) Board approved contracts

c. **Merced County Regional Waste Management Authority**

- i. RWA monthly update
- ii. Quarterly Report on Merced County Regional Waste Management Authority (RWA) Board approved contracts

So noted.

4. **Consent calendar:**

a. **Merced County Association of Government**

- i. Approve the draft minutes of the July 12, 2023 Technical Review Board meeting
- ii. Recommend the Governing Board Adopt Resolution No. 2023/08-17-01 authorizing the submittal of the FY 2023-24 SGR project list

- iii. Recommend the MCAG Governing Board adopt Formal Amendment 11 to the 2023 Federal Transportation Improvement Program via Resolution 2023/08-17-02
- b. **Transit Joint Powers Authority for Merced County**
  - i. Recommend the TJPA Governing Board authorize the Executive Director to enter into a five-year contract for Two-Way Bus Communication Services in the amount of \$217,058
  - ii. Recommend the Governing Board adopt resolution no. 2023/08-17-03 authorizing the Federal Transit Administration Section - 5310 Enhanced Mobility of Seniors and Individuals with Disabilities grant application submittal for the Vehicle Replacement Project
- c. **Merced County Regional Waste Management Authority**

None.

**Dewayne Jones moved to approve the consent calendar.**

**Seconded by Raul Mendez.**

**AYES: Raul Mendez, Scott McBride, Dewayne Jones, Melanie Correa, Lori Waterman, Christopher Lopez, Josh Pinheiro**

**NOES: None**

**MOTION CARRIED UNANIMOUSLY.**

## **MERCED COUNTY ASSOCIATION OF GOVERNMENTS**

### **5. Action Items:**

- a. Recommend the Governing Board Adopt the Final Regional or Local Housing Trust Fund or Consortium Feasibility Study

Meg Prince presented the Final Regional or Local Housing Trust Fund or Consortium Feasibility Study for consideration. Merced County Association of Governments used a portion of the Regional Early Action Planning 1.0 funding to develop the study. Guidelines require any planning document developed with the funding to be formally adopted. The survey focused on each program's background detail, program establishment, administration and staffing priorities and program goals, issues to consider, revenue resources and funding.

**Lori Waterman moved to recommend the Governing Board Adopt the Final Regional or Local Housing Trust Fund or Consortium Feasibility Study.**

**Seconded by Scott McBride.**

**AYES: Raul Mendez, Scott McBride, Dewayne Jones, Melanie Correa, Lori Waterman, Christopher Lopez, Josh Pinheiro**

**NOES: None**

**MOTION CARRIED UNANIMOUSLY.**

- b. Elect Vice-Chair for remainder of FY 2023/24

Chair Josh Pinheiro nominated Dewayne Jones to serve as Vice-Chair of the TRB. Dewayne Jones accepted the nomination.

**Josh Pinheiro moved to elect Dewayne Jones as Vice-Chair of the TRB for the remainder of FY 2023/24. Seconded by Christopher Lopez.**

**AYES: Raul Mendez, Scott McBride, Dewayne Jones, Melanie Correa, Lori Waterman, Christopher Lopez, Josh Pinheiro**

**NOES: None**

**MOTION CARRIED UNANIMOUSLY.**

6. **Discussion Items:**

- a. Draft Electric Vehicle Readiness Plan

Blake Dunford presented the Draft Electric Vehicle Readiness Plan that will identify existing and potential sites for electric vehicle charging stations, will address challenges specific to our region including permitting, policies, and funding, and will educate and inform the community and stakeholders about electric vehicles and associated infrastructure. The draft plan includes a review of existing conditions, which includes existing stations by type of charger and jurisdictional compliance with both regulations. Overall, the draft plan includes 10 preferred locations for new electric vehicle charging stations. All locations are publicly owned and are distributed across the county.

Lori Waterman inquired whether the City of Atwater was considered during the preliminary process. Elizabeth Forte explained it was based off an assessment by the consultant who decided the best suitability by location right now but that there is recognition that a future rail station in Atwater would be an ideal location for public charging stations.

- b. Updates on Transportation Projects and Funding Programs

Elizabeth Forte presented the updates on transportation projects and funding programs that includes:

- Measure V
- Regional Surface Transportation Program
- Transportation Development Act
- Programming of Buses and Bus Facilities Formula Funds

No comments or discussion.

- c. Draft Guidelines for MCAG's Regional Early Action Planning (REAP) 2.0 Grant Programs

Meg Prince discussed the guidelines for MCAG's Regional Early Action Planning program that includes the eligibility for MCAG's \$3.9 million in formula funding. Merced County Association of Government's funding application proposed utilizing the funding to develop two grant programs, a Local Suballocation Grant Program, and a Regional Competitive Grant Program. MCAG will release a 30-day public review comment period beginning August 15, 2023. Additional information on the REAP 2.0 program may be found online on at [www.hcd.ca.gov](http://www.hcd.ca.gov).

No comments.

## TRANSIT JOINT POWERS AUTHORITY

### 7. Action Items:

- a. Recommend the TJPA Governing Board authorize the Executive Director to enter into a three-year contract for mobility on demand software development and implementation in the amount of \$387,177 with the selected vendor, Via Mobility

Jose Perez presented the information on this item. The total contract amount includes the expansion of mobility on-demand services to the East and South part of Merced County. A 3% increment increase is associated with potential travel from Via Mobility. The proposed price is based on current vehicles utilizing the mobility on-demand system.

**Raul Mendez moved to recommend the Governing Board authorize the Executive Director to enter into a three-year contract for mobility on demand software development and implementation in the amount of \$387,177 with the selected vendor, Via Mobility**

**Seconded by Dewayne Jones.**

**AYES: Raul Mendez, Scott McBride, Dewayne Jones, Melanie Correa, Lori Waterman, Christopher Lopez, Josh Pinheiro**

**NOES: None**

**MOTION CARRIED UNANIMOUSLY.**

### 8. Discussion Items:

None.

## MERCED COUNTY REGIONAL WASTE MANAGEMENT AUTHORITY

### 9. Action Items:

- a. Recommend the Governing Board approve FY 22/23 budget amendment #1 moving \$4,900,000 in excess operating revenue to the capital improvement projects budget

Nav Bagri presented the FY 22/23 budget amendment #1. Currently, RWA has \$4,900,000 in excess operating revenue with the proposed allocation for these monies being as follows: \$3.2 million into project 80037 HWY 59 - Infrastructure Project, \$900,000 to project 80047 HWY 59 - Infrastructure Project permitting, Design, and Construction Management, and \$600,000 to Billy Wright future cell expansion. Furthermore, staff is also proposing adding a new project, 80064 HWY 59-CEM trailer by allocating \$200,000 to this project.

Lori Waterman requested clarification if \$4,900,000 represents all the excess funds. Nav Bagri responded stating there will still be \$1.2 million for any necessary expenditures.

No further comment.

**Lori Waterman moved to recommend the Governing Board approve FY 22/23 budget amendment #1 moving \$4,900,000 in excess operating revenue to the capital improvement projects budget.**

**Seconded by Scott McBride.**

**AYES: Raul Mendez, Scott McBride, Dewayne Jones, Melanie Correa, Lori Waterman, Christopher Lopez, Josh Pinheiro**

**NOES: None**

**MOTION CARRIED UNANIMOUSLY.**

- b. Recommend the RWA Governing Board authorize the Executive Director enter into a contract for the construction of Highway 59 landfill facility improvements in the amount of \$8,938,691 with the selected vendor, TBS Contractors.

James Moore discussed the contract for the construction of Highway 59 landfill facility improvements in the amount of \$8,938,691 with the selected vendor, TBS Contractors. The improvements include construction of a heavy vehicle maintenance shop, enclosed recyclable materials transfer facility, a new fuel storage and dispensing area, a new Household Hazardous Waste facility, and associated utility and other infrastructure improvements needed to efficiently run operations. This phase also includes improvements to the resource and recovery area, new recyclables transfer facility building, and additional paving and utility work.

**Dewayne Jones moved to recommend the Governing Board authorize the Executive Director enter into a contract for the construction of Highway 59 landfill facility improvements with the selected vendor, TBS Contractors for \$8,938,691.**

**Seconded by Raul Mendez**

**AYES: Raul Mendez, Scott McBride, Dewayne Jones, Melanie Correa, Lori Waterman, Christopher Lopez, Josh Pinheiro**

**NOES: None**

**MOTION CARRIED UNANIMOUSLY.**

**10. Discussion Items:**

None.

## **OTHER REPORTS**

**11. Executive Director's report**

Stacie Guzman presented the following updates:

- Reminder there will be no meetings in September
- Caltrans Director Tony Tavarez will be visiting August 31, 2023
- Attended Caltrans Comprehensive Multimodal Corridor study with Elizabeth Forte
- Discussed all vacancies open on the Citizens Advisory Committee and Citizens Oversight Committee

**12. Caltrans report**

None.

**13. League of California Cities update**

None.

**14. Oral report - Jurisdictions**

Scott McBride discussed the great outcome the City of Merced had during the groundbreaking of their new Regional Sports Complex and expressed his appreciation for all the members that were able to attend.

Josh Pinheiro gave an update on the progress made at the Police Station for the City of Los Banos, and discussed some current pavement projects the City of Los Banos has through Measure V.

Raul Mendez welcomed Melanie Correa to the Technical Review Board and encouraged her to reach out to all the members if she had any questions or concerns.

**THERE BEING NO FURTHER BUSINESS, THE MEETING WAS ADJOURNED AT 1:36 p.m.**